Fall 2025 – Nursing Student Clinical Rotations

PPSC Nursing Students,

1. Below is important information outlining requirements in the clinical compliance process. Students must understand the expectations to ensure clinical placement. Renewing some immunizations and training can take additional time to complete, so it's crucial to engage early. All students must be compliant by the due dates or risk being removed from their clinical rotation. Clinical rotations are a mandatory component of program advancement and completion.

2. **Immunizations and other important documents.**
   Students must remain current with immunizations and other important requirements. The list below identifies vaccines, expiration dates and other documents required for community partner approval in their facilities. Students must keep track of expirations to ensure lapses do not occur before the end of the semester. If expirations occur during the semester, students must renew them before the established deadline. Community partners will not permit students who are not current with these requirements.

   a. TB Test: Annually
   b. Tdap: Every 10 years
   c. Hep B: 2 or 3 doses, depending on vaccine; titer if there is no series documentation.
   d. MMR: 2 doses; titer if there is no documentation.
   e. Varicella: 2 doses; titer if there is no documentation.
   f. Flu: Annually (deadline will be forthcoming during the academic semester)
   g. COVID-19 Vaccine Proof or exemption approval.
       i. COVID vaccines and/or Boosters are not mandatory at this time, but requirements could change instantaneously.
       ii. Students who do not have the COVID-19 vaccine must sign the PPSC Health Sciences Statement of Understanding.
   h. BLS/CPR **(AHA Provider Level)**: Every 2 years
   i. Background Check: Upon acceptance into the program (Must redo if readmitted into the program)
   j. Drug Test: Upon acceptance into the program (Must redo if readmitted into the program)

3. PPSC and clinical partners use different software to capture student information. Below identifies these systems and your responsibility within them. All documents for **BOTH BIMESTERS** must be completed by **May 23, 2025,** or risk being removed from clinical rotations. Community partners will withhold entire cohorts from approval if anyone is not compliant.

   • To help maintain data accuracy on important documents, students should be familiar with Castle Branch Medical Document Manager (CB MDM) and My Clinical Exchange (mCE). Castle Branch MDM is PPSC's electronic record management system where clinical documents are maintained. mCE is the software hospitals use to approve cohorts in their

facilities. It is the student's responsibility to ensure their data is always current on both platforms.

    a. Upload your immunizations and important documents into the following
   - i. **Castle Branch Student Account**
     - o Centralized location to store and retrieve information.
   - ii. **mCE**
     - o Receive hospital approval for clinical rotations every semester.

    b. Upload any new or repeated vaccinations or training (**Ref item 2 above**). Tasks that do not have an upload feature must be reopened by Castle Branch. Contact their customer support team to initiate. Refer to the clinical website for more information.

    https://www.pikespeak.edu/programs/nursing/adn/ADN-Clinical-Information-Page.php

4. Students will receive their EPIC, Pyxis, and Alaris training credentials before the semester begins. Students are not required to have this complete before our established deadline. Students must complete the training within 7 days of receiving their login credentials. Refer to the clinical website for additional information.

5. There will be minimal exceptions to the established deadline. Students failing to comply with requirements outside of an extenuating emergency risk being removed from their clinical rotation for the semester. Students removed from clinicals will be required to meet with our retention and/or progression coordinator for the next steps.

6. The majority of PPSC Nursing Faculty are not available between semesters and will not be required to respond to student emails. The nursing office staff has limited information related to student courses. We encourage routinely check your PPSC student e-mail and D2L accounts during break for any program changes or information updates. Failure to do so will not excuse missed compliance requirements. Additionally, information on current courses within D2L "disappears" approximately two weeks after classes end, so plan accordingly and promptly retrieve posted material.

7. We look forward to our Fall 2025 Nursing Program Semester and assisting you in the next phase of your nursing education.

Christine Johnson

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Attachment
Nursing Program Courses

<u>Attachment 1</u>

<u>For 1.1 Students enrolled in: NUR 1009/1012</u>

Your New Classes will be NUR 1006 & NUR 1050.

<u>For 1.2 Students enrolled in: NUR 1006/1050</u>

Your New Classes will be NUR 2006, NUR 2011 & NUR 2012.

<u>For 2.1 Students enrolled in: NUR 2006/2011/2012</u>

Your New Classes will be NUR 2016 & NUR 2030.