



## Healthcare Employment Hours Verification for PN Application

(CNA, MA, PCA, PCT, EMT, QMAP and phlebotomist)

### PLEASE USE THIS FORM

Date: \_\_\_\_\_

To Admissions Committee:

\_\_\_\_\_ (*potential student's name*) is applying for the Practical Nursing Program Certificate at Pikes Peak State College. As part of the application process, students may verify the number of hours of experience in healthcare. All CNA, MA, PCA, PCT, EMT, QMAP and phlebotomist employment experience will be considered.

#### EMPLOYER TO COMPLETE:

This letter and my signature confirm that \_\_\_\_\_ (*potential student's name*) is currently or has been employed in the healthcare service role stated below for \_\_\_\_\_ hours (within the past 5 years).

Position Held: \_\_\_\_\_

Director/Manager Name (print): \_\_\_\_\_

Director/Manager Signature: \_\_\_\_\_

#### Contact Information (please print):

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

#### APPLICANT TO COMPLETE:

In addition to this form, a copy of a job description or letter from employer on letterhead outlining job/volunteer duties must also be included in the submitted application.