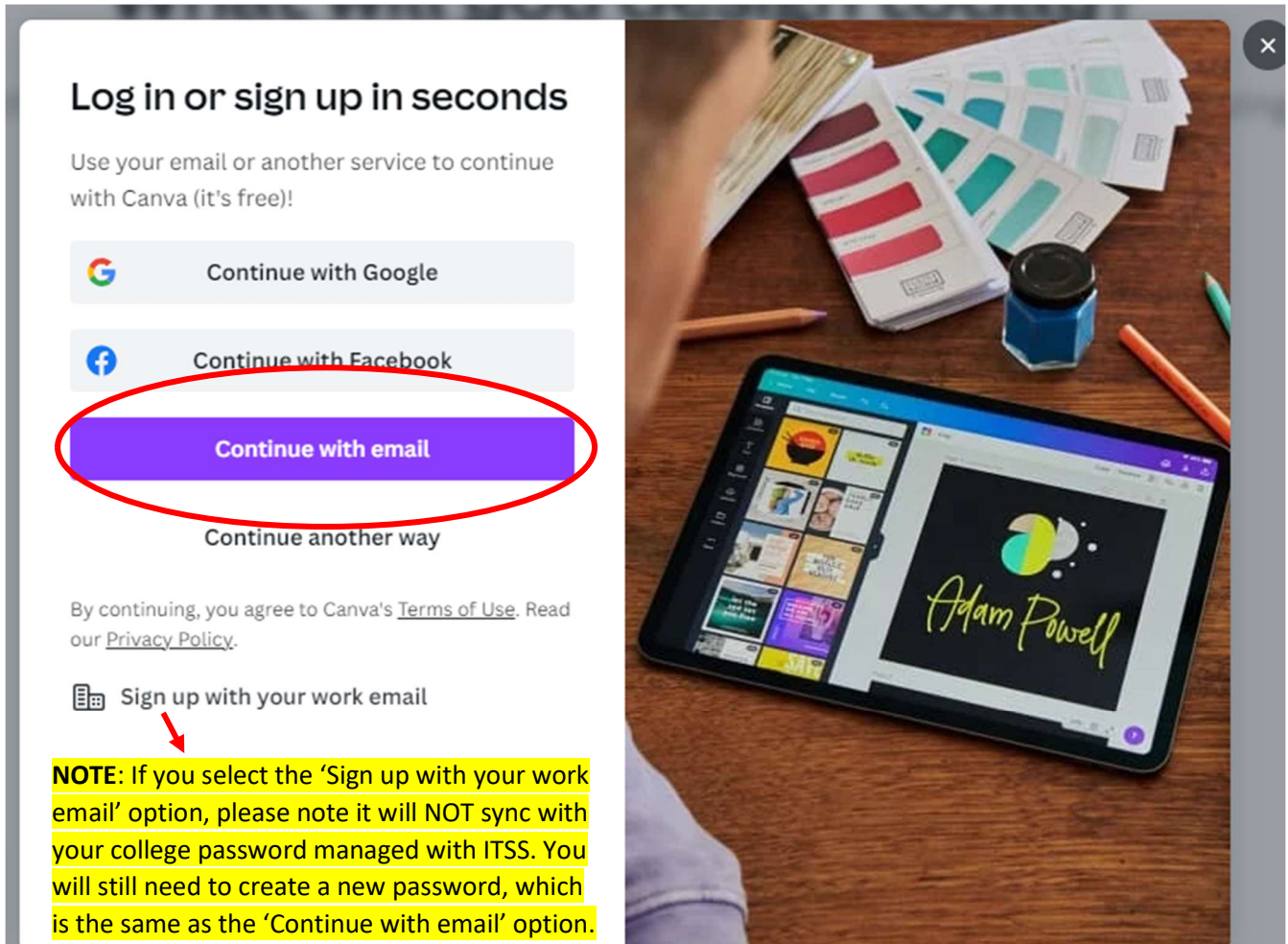



You clicked on [the invite link](#); now what?


Create your Canva account by clicking on '[Continue with email](#)':



Log in or sign up in seconds

Use your email or another service to continue with Canva (it's free!)


 Continue with Google

 Continue with Facebook

Continue with email

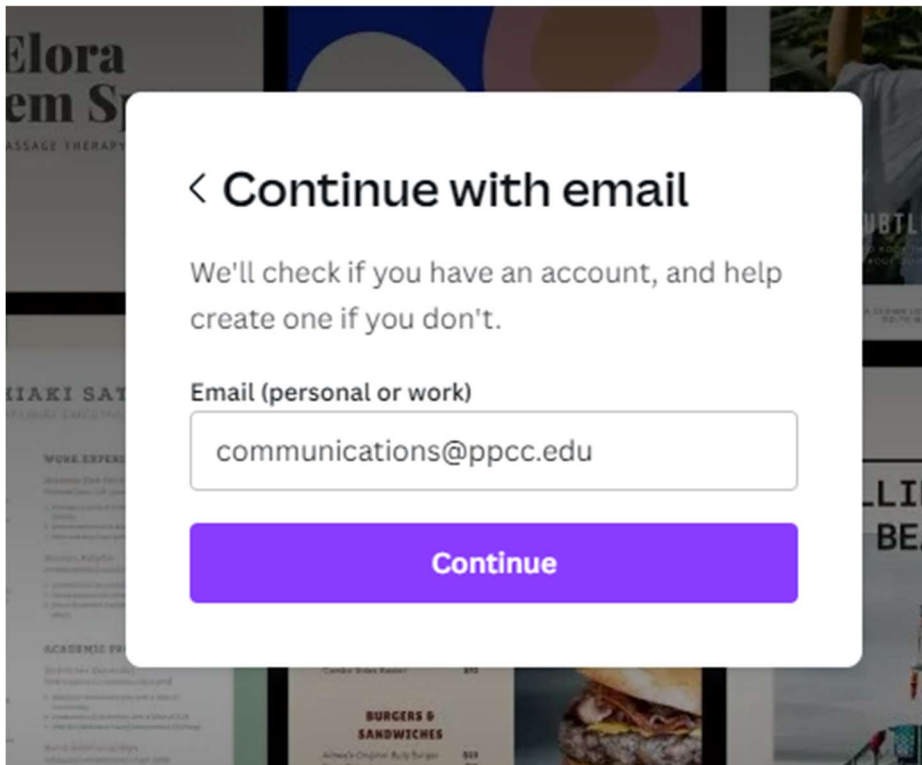
Continue another way

By continuing, you agree to Canva's [Terms of Use](#). Read our [Privacy Policy](#).

 Sign up with your work email

NOTE: If you select the 'Sign up with your work email' option, please note it will NOT sync with your college password managed with ITSS. You will still need to create a new password, which is the same as the 'Continue with email' option.

Enter email:



< Continue with email

We'll check if you have an account, and help create one if you don't.

Email (personal or work)

Continue


Create password:

< **Create your account**

You're creating a Canva account using communications@ppcc.edu

Name

Password

Strong

Create account

Check your email for a verification code and copy/paste:

< **Let us know it's you**

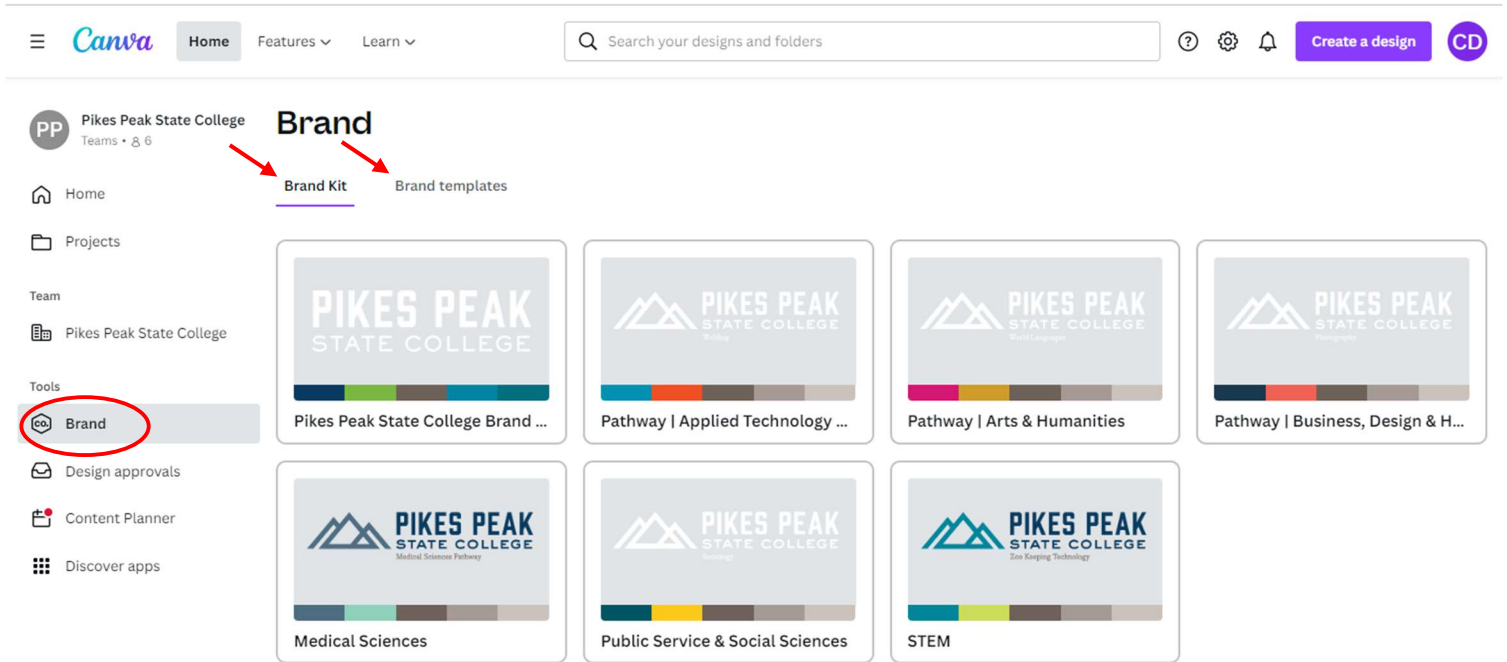
Last step! To secure your account, enter the code we just sent to communications@ppcc.edu.

Code

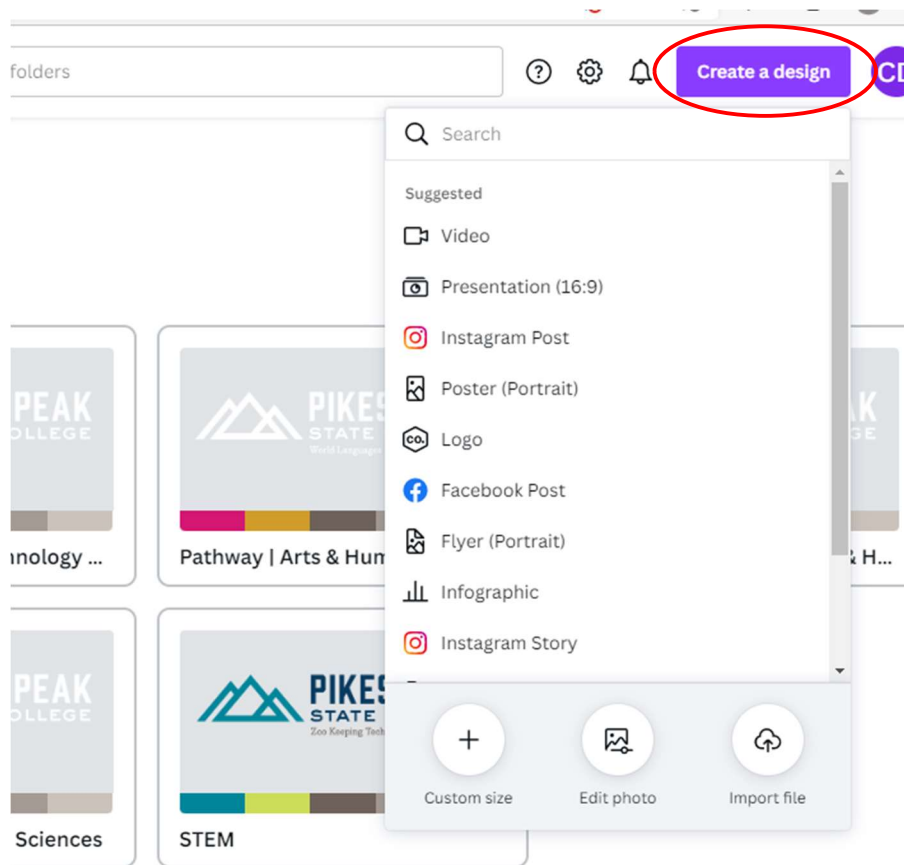
Done

Didn't get the code? [Resend code](#)

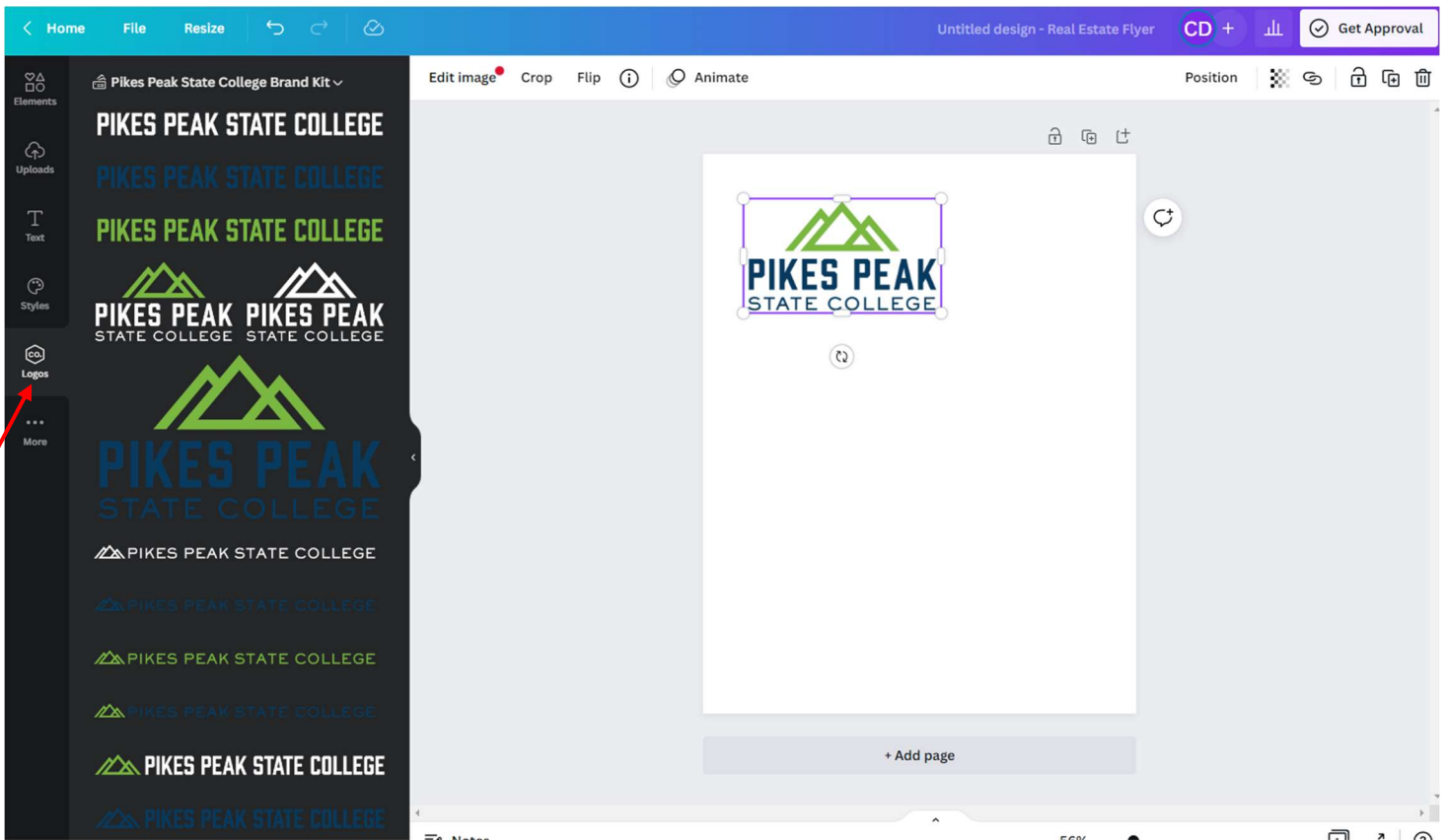
Once logged in, you can begin accessing the brand kits (includes college and academic pathways), as well as pre-made templates:



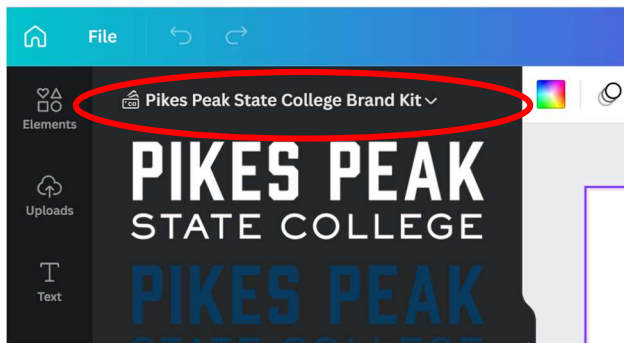
To create a new design *without* a brand template, click the 'Create a design' button in the top left corner and select what you want to design:



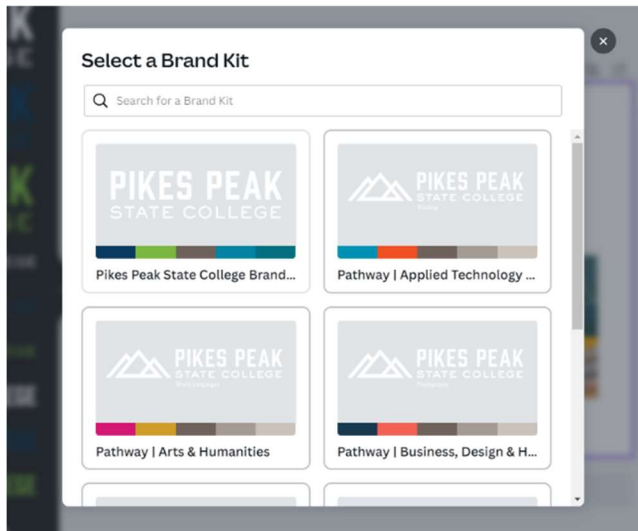
A new window opens and you can begin designing 😊 Click on logos and other elements (text, graphic elements, etc.) and begin dragging into your design area:



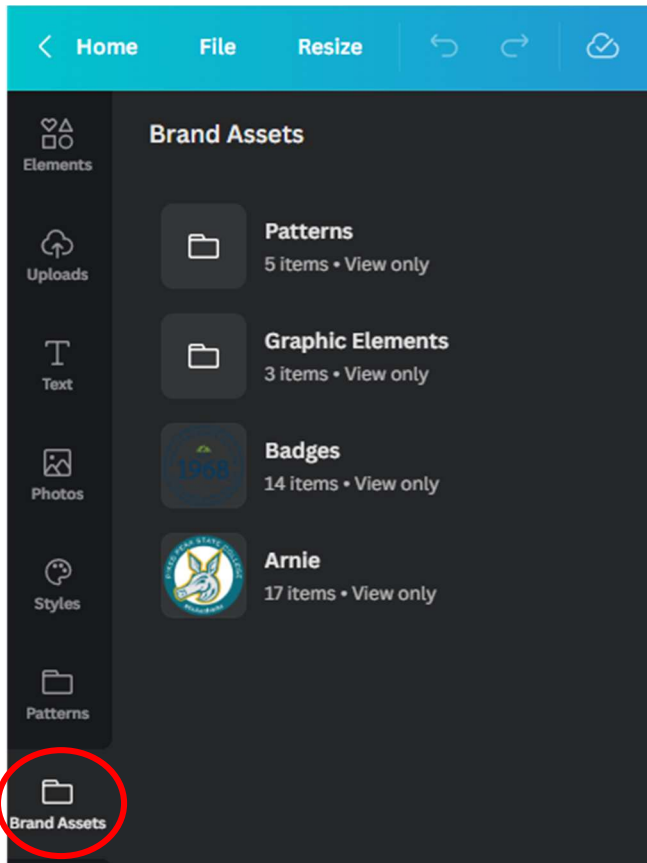
NOTE: To select other brand kits (such as academic pathways), click the brand kit dropdown:



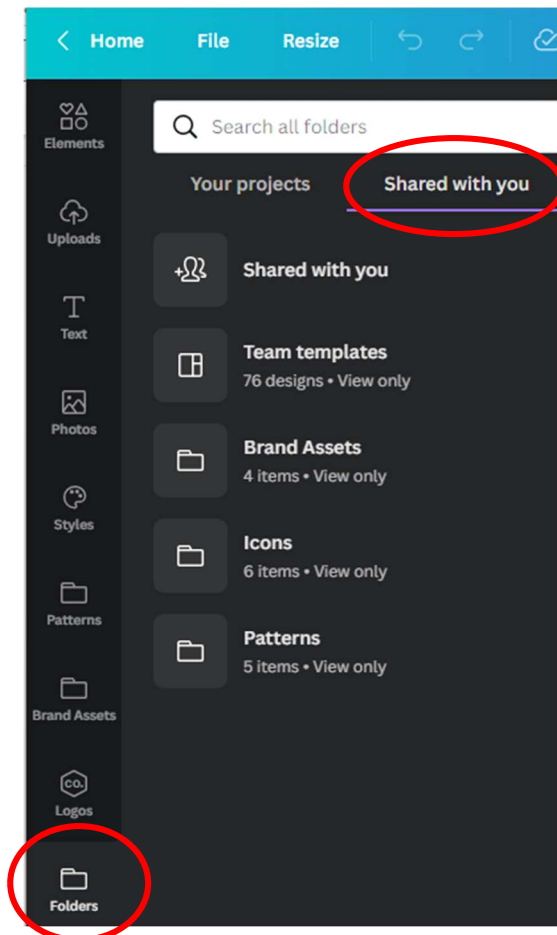
You can then select your preferred brand kit:



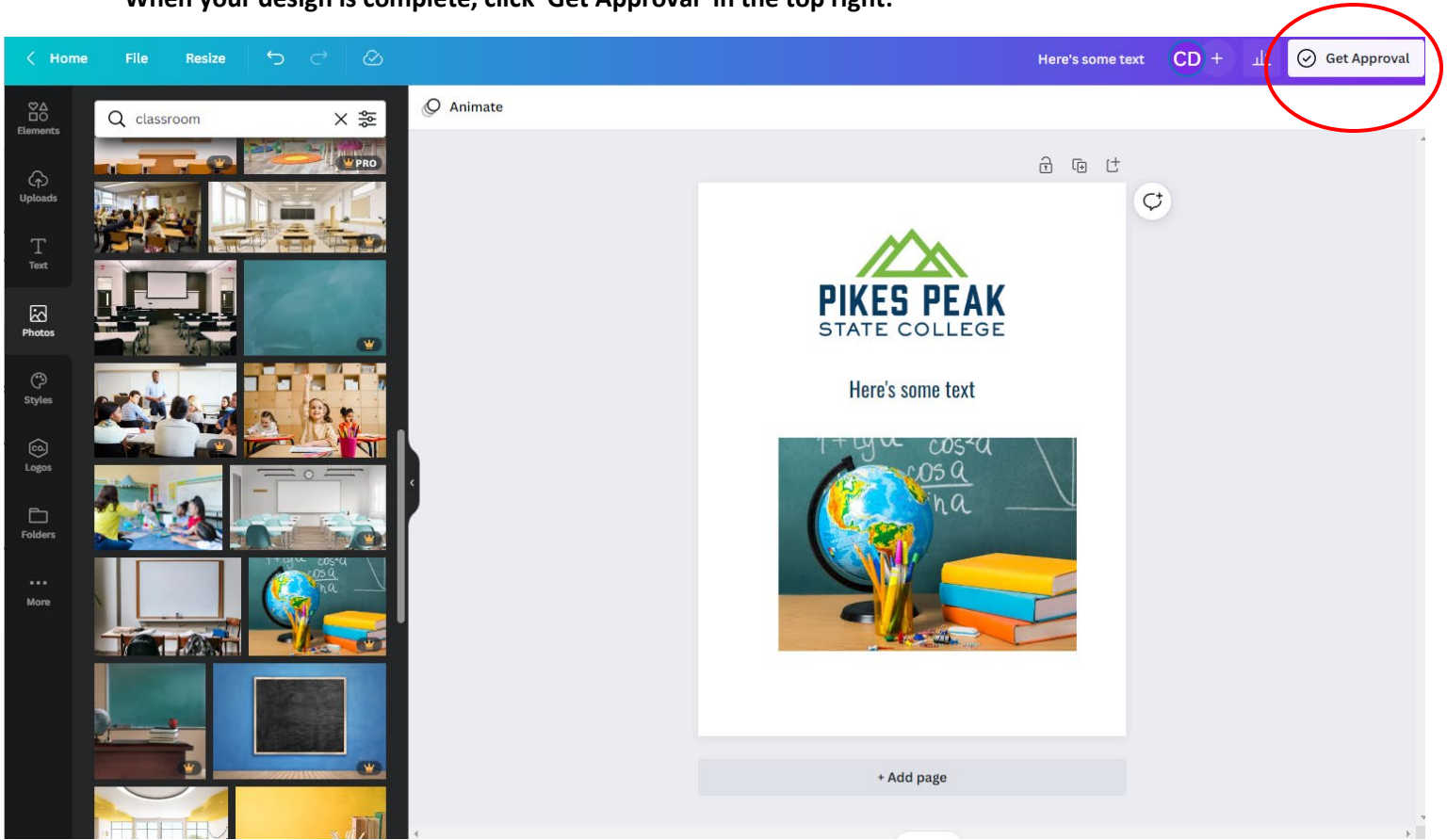
To access other brand assets, such as Arnie, badges, patterns, etc., click on Brand Assets on the left:



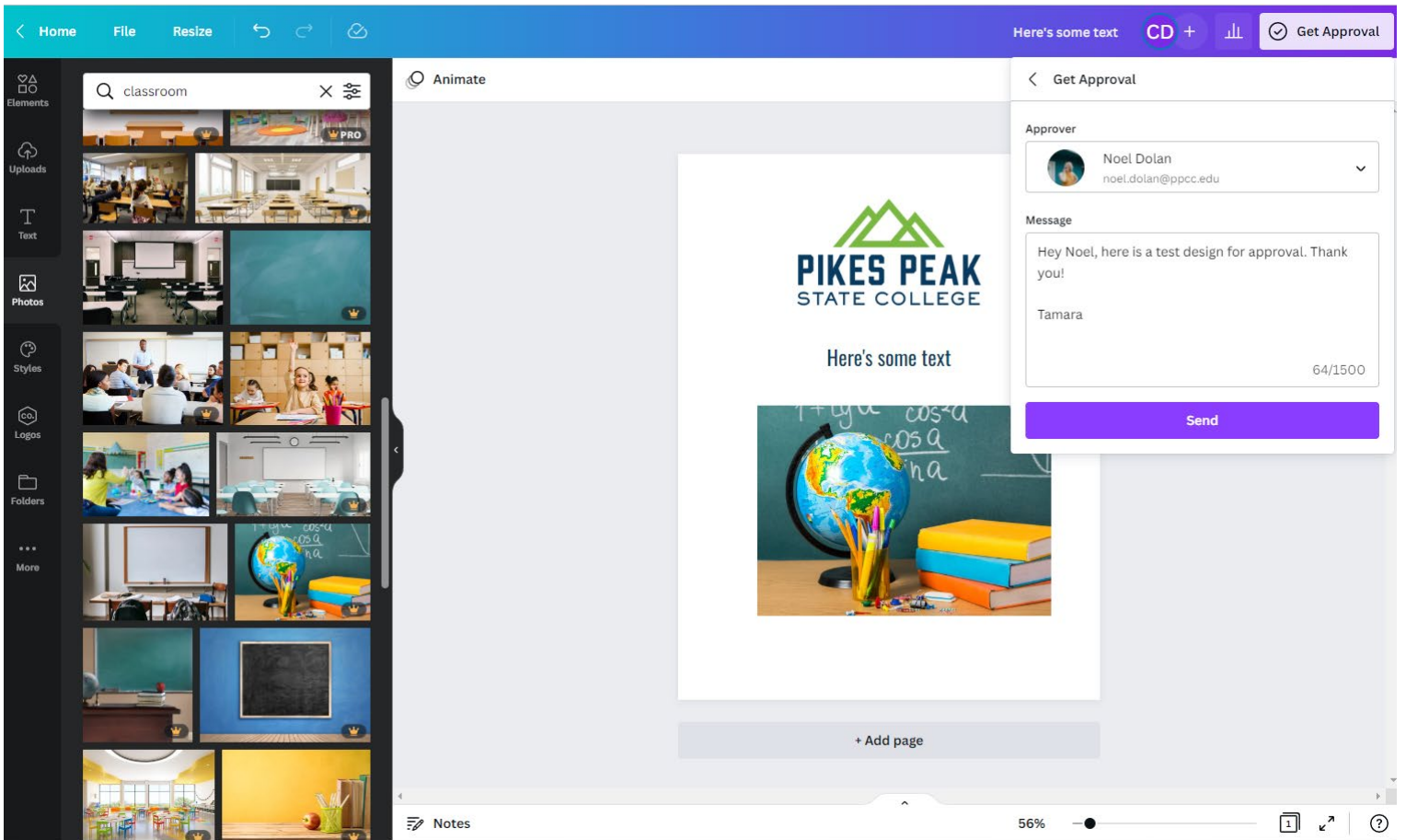
Additional elements like icons are accessible from the Folders section, Shared with you:



When your design is complete, click 'Get Approval' in the top right:





Select Noel Dolan as the approver, include any comments if needed, and click 'Send':



To see approval status, navigate back to the homepage and select 'Design approvals' on the left:

The screenshot shows the Canva interface for 'Design approvals'. The left sidebar has 'Design approvals' highlighted with a red arrow. The main content area shows a table with one approved design.

Title	To	Status	Updated
 Here's some text	 Noel Dolan	APPROVED	Just now

Once approved, the design will be saved in your Projects, where you can download, share, or organize further:

The screenshot shows the Canva interface for 'Projects'. The 'Projects' menu item in the sidebar is circled in red. A red arrow points to a context menu for a design titled 'Here's some text'.

Context menu options:

- Make a copy
- Move to folder >
- Download >
- Share
- Get view-only link
- Move to trash