How to Change Slide Footer



1. In the lower right corner of your slide, you'll see an area to type your Slide Footer Title. You change it through the Master Slide, not on the slide itself. This allows your title and the correct slide number to populate throughout your presentation even if you move slides around or delete them.





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5. Type your presentation title in the text box in the lower right corner. DO NOT EDIT THE PAGE NUMBER.

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6. When you're finished, click Close Master. This will take you back to the main PowerPoint screen. All of your slides will now be populated with the correct title and page numbers.

2. Go to View



3. Click on Master > Slide Master



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