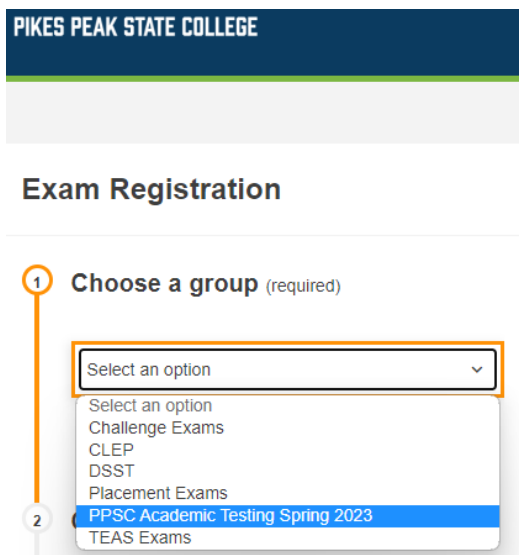


How to Make an Appointment Using RegisterBlast

Students Instructions

1. Select a Testing Center Campus to take your test.
[PPSC student schedule here for the Centennial Campus](#)
[PPSC students schedule here for the Rampart Range Campus](#)
2. Select a group from the drop-down menu. Choose: **PPSC Academic Testing Spring 2023**.



PIKES PEAK STATE COLLEGE

Exam Registration

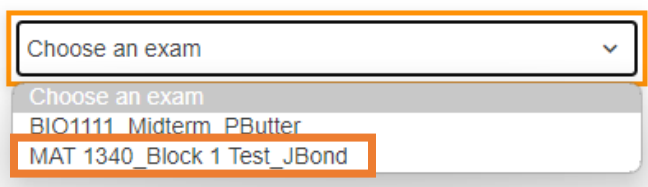
1 Choose a group (required)

Select an option

- Select an option
- Challenge Exams
- CLEP
- DSST
- Placement Exams
- PPSC Academic Testing Spring 2023**
- TEAS Exams

2

3. Choose your exam. If you are taking MAT 1340 Block 1 test for Professor Jim Bond, the exam name will show in the following format: **MAT 1340_Block 1 Test_JBond**.
Note: Appointments are available after your instructor has submitted your exam. Contact your instructor if your exam is not listed under this step.



Choose an exam

- Choose an exam
- BIO1111_Midterm_PButter
- MAT 1340_Block 1 Test_JBond**

4. Click the **Choose a Date For Your Exam** field to choose an available testing date from the calendar.

- Available dates will show on bold.

3 **Choose a Date** (required)

Example: Thursday, January 12, 2023

4

January 2023						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21

5. Click the **Choose a Time** field to select an available testing time.

- Exams are stopped and collected 15 minutes prior to closing. We close at 5pm.

4 **Choose a Time** (required)

Select an option

Select an option

1:30 PM

2:00 PM

6. Enter the test taker information

5 **Who is taking this exam?**

Will you be taking this exam or are you registering for someone else? Please enter the test taker's information.

First Name (required)

First Name

Last Name (required)

Last Name

Email (required)

name@example.com

Verify Email (required)

name@example.com

7. Read and agree to the **Exam guideline acknowledgement**.

6 **Exam guideline acknowledgement**

PPSC Academic Testing

The Testing Center can serve as an alternate facility to proctor class exams for Pikes Peak students with extenuating circumstances, such as illness or family emergencies, that prohibit them from taking an exam during their scheduled class time. Academic Testing are given at no-charge for registered Pikes Peak students.

I agree to follow the above guidelines

8. Under Needed information, enter your phone number and your PPSC student number.

7 Needed information

Phone Number (required)

Are you a PPSC Student? (required)

No

Yes

If yes, please provide your PPSC Student ID Number S#

9. Click **Add to Cart**.

10. If you need to schedule another exam, click **Add Another Exam**, and repeat the previous process. Otherwise, review your exam(s) information and click **Complete Registration**.

- **Although it shows an amount, class/make-up test are offered free of charge for Pikes Peak students.**

Your Cart

BIO1111_Midterm_PButter	\$0.00	✕
Friday, January 13, 2023		
<input type="text" value="Apply promo/voucher code"/>	<input type="button" value="Apply"/>	
Total exam fees	\$0.00	
<input type="button" value="Complete Registration"/>	<input type="button" value="+ Add Another Exam"/>	

11. Upon a successful exam registration, you will receive an immediate email confirmation receipt.

- You do not have to print the receipt.

12. You are allowed to check-in for your exam 30 minutes before your scheduled exam appointment time.