

2024/2025 Work-Study Cancellation

(To be used to cancel for one or more semesters)

(Please Print Legibly in dark blue or black ink)

Student ID _____ Name _____
Phone # _ (____) _____ Email _____@student.cccs.edu
(Your student assigned email account is the only email to which we will correspond.)

I would like to CANCEL my work-study for:

(check all that apply)

Fall 2024 ____ Spring 2025 ____ Summer 2025 ____

I am cancelling my work-study to receive loan funds (or additional loan funds)

___ **No**

___ **Yes-must complete and submit a Loan Increase Request**

By signing this request, I acknowledge that, if working in a work-study position I must:

***notify my supervisor of my intent to quit;**

And if cancelling to receive federal loan funds, I must:

***submit a loan increase request.**

(<https://www.pikespeak.edu/costs-scholarships-aid/financial-aid/financial-aid-forms.php>)

Signature _____ **Date** _____

(Please sign, not type, your signature prior to submitting this request to the Financial Aid Office)

2024/2025 Federal Loan INCREASE Request

(Please Print Legibly in dark blue or black ink)

Deadline dates: <https://www.pikespeak.edu/costs-scholarships-aid/financial-aid/financial-aid-forms.php>

Fall 2024-November 22, 2024; Spring 2025-April 28, 2025; Summer 2025-July 18, 2025

Student ID _____ Name _____
 Phone # _ (____) _____ Email _____@student.cccs.edu
 (Your student assigned email account is the only email to which we will correspond.)

I would like to INCREASE my loan by:

Review the amount of loans accepted on your portal to help you calculate how much more you need in loan funds.

Fall 2024 \$ _____ .00 Spring 2025 \$ _____ .00 Summer 2025 _____ .00

The amount requested will differ from the amount received by approximately \$10 per \$1000 due to the government loan fee.

I plan to graduate _____ (semester) _____ year

I have (or will) review the Financial Aid Handbook (<https://www.pikespeak.edu/costs-scholarships-aid/financial-aid/index.php> under FINANCIAL AID RESOURCES). Valuable financial aid information is contained within the Handbook - such as how to keep your aid.

My signature below authorizes PPSC to certify this loan and signifies acknowledgement and acceptance of the following:

- ❖ This is a loan and must be repaid regardless of my academic standing or course/program completion.
- ❖ To assist students with their financial plan to pay for tuition, fees and books; the financial aid office allows students to apply for fall/spring or spring/summer loans. Requesting a single semester loan (fall, spring or summer only) may result in additional documentation being requested from me.
- ❖ A single semester loan may yield a lesser amount than I requested due to a lower Cost of Attendance and federal guidelines.
- ❖ All loans will disburse in two disbursements of equal value. A single semester loan will have two disbursements of equal value within the same semester. The 2nd disbursement WILL NOT occur prior to the midpoint of the semester.
- ❖ I understand that the amount of loans received at a previous institution during this financial aid year can negatively affect the amount of loan funds I can receive at PPSC.
- ❖ For any loan to pay, I must be enrolled and attend at least six (6) **financial aid eligible** credits per semester, must be in an eligible program and must maintain financial aid eligibility as outlined in the PPSC Financial Aid Handbook.
- ❖ If my enrollment drops below six (6) credit hours for the semester, my loan may be cancelled or reduced, and I might have to repay funds to the college. Withdrawing, dropping or no-showing courses may result in my enrollment dropping below 6 credit hours.
- ❖ My loans may be reduced if, at any time during the financial aid year, I receive additional types of aid (grants, scholarships, etc.) **The combined total of all aid received cannot exceed my Cost of Attendance at PPSC.**
- ❖ By registering for classes, I am responsible for the tuition, fees and other educational costs attached to my student account regardless of whether I receive financial aid (grants, loans, scholarships, etc.)
- ❖ An increase in my loan might result in the addition of unsubsidized funds. Unsubsidized loan funds accrue interest while in school.
- ❖ I must have a current Master Promissory Note (MPN) at <https://studentaid.gov/>. MPN's are valid for 10 years once a loan has been paid.
- ❖ An incomplete form will not be processed, and submission of this form does not guarantee approval of this loan.
- ❖ **Requests received AFTER THE DEADLINE may not be processed. See deadlines on this form or our website.**
<https://www.pikespeak.edu/costs-scholarships-aid/financial-aid/financial-aid-forms.php> under LOAN DEADLINE DATES.
- ❖ If approved, please allow up to 10 business days for processing. It may take up to 3 weeks for these funds to apply to my PPSC student account.
- ❖ No funds will pay to your account prior to the census date.

Additional information on federal loans, to include undergraduate annual and aggregate limits can be found at:

<https://www.pikespeak.edu/costs-scholarships-aid/financial-aid/aid-types/student-loans.php> (under LOAN LIMITS)

Signature _____

Date _____

(Please sign, not type, your signature prior to submitting this request to the Financial Aid Office)